

Minutes of Meeting  
INFORMAL FACT-FINDING CONFERENCES  
**August 2, 2007**

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Amy Chappell, Presiding Officer, presided. No other Board members were present.

Ilona LaPaglia appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case  
Lic = Licensing Application  
RF = Recovery Fund Claim

C = Complainant/Claimant  
A = Applicant  
R = Respondent/Regulant  
W = Witness  
Atty = Attorney  
Inv = Investigator

**Participants**

- 1 David Paul Shupp  
File Number 2008-00009  
**(NO DECISION MADE)**

David Shupp – A  
Edward F. Younger, Atty  
Deanna L. Shupp – W  
Richard Shifflett-W

2. Freedom Floors, LLC  
File Number 2008-00302  
**(NO DECISION MADE)**

Peter Rowan – A

3. Charles M. Hart  
t/a CMH Home Improvement & Repair  
File Number 2007-04995  
**(NO DECISION MADE)**

Charles Hart – A

4. Kyle William Thomas  
t/a K.T. Services  
File Number 2008-00130  
**(NO DECISION MADE)**

Kyle Thomas – A

5. Delwin Washington  
t/a Reasonable Renovations

Delwin Washington – A

File Number 2008-00129  
**(NO DECISION MADE)**

The meeting adjourned at 3:00 PM

BOARD FOR CONTRACTORS

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Mark D. Kinser, Chairman

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Jay DeBoer, Secretary

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